



The **Down To Earth Inventory** maintains the details and the movement of each item in your inventory - tracking where the items are located, how many you have to sell, or have on order. You also manage the item's cost to your company and various pricing to your customers.

The **Item master** carries the most up-to-date status of the quantities, costs, and sales, as well as identifiers for sorting price lists, establishing special pricing schemes, inventory valuation reports, reorder advice reports and managing serial/lot information. Special features of the item master data include

- ✓ Item costs, quantities, reorder, and customer pricing levels are controlled by warehouse location
- ✓ The bin (location within the warehouse) carries physical count status for each stage of the count
- ✓ Serial/Lot tracking is managed for each warehouse and bin location
- ✓ A summary Customer data base is maintained for each item ID with Sales Order Entry, in addition to the last Vendor used when ordering via Purchase Order

**Inventory transactions** allow you to enter sales, transfer goods, re-stock the quantities, issued credits, and process damaged items. If you also utilize the Down To Earth Order Entry application, the sales and credits are recorded via Order Entry. For re-stocks, the Purchase Order application can process the receipt of goods, as well.

If using the Down To Earth **Sales Order Entry**, the amount of the sale (price) is recorded to your General Ledger sales and Accounts Receivable account, the cost (last, average or standard) to the cost of goods sold account and inventory. The quantities allocated are updated when orders are entered but not shipped, then quantities adjusted when shipped. All this from the item master information.

If using the Down To Earth **Purchase Order**, the item master also tracks the preferred vendor, their item, and their cost with each order. The quantities on order and the cost of the item are also updated with each order entered and receiving posted, respectively.

The **Physical count** process reduces 'down-time' to the very minimum. The quantities are captured at the beginning of the count, allowing the day to day processing to continue as soon as the actual count is complete. The count results are entered simultaneously with daily processing.

In addition to the standard master lists and inquiries, **Reports** such as Reorder, Item or Quantity status, Lost Sales, (Item) Valuation, Gross Profit, and Item Movement are included for better analysis of your inventory and its movement.

The Down To Earth Inventory application enables you to also

- ✓ Maintain item masters containing, UPC code distinction, five different customer pricing levels, efficient reorder data, and summarize sales numbers for the life of the item
  - ✓ Establish extended descriptions of each item commonly used to include pertinent data not in the item description
  - ✓ Sell, transfer, and stock items in multiple inventory locations
  - ✓ Process credits (returns) and damaged goods transactions
  - ✓ Create special pricing definitions for specific combinations of customers, items, locations, item categories, customer type, and customer territory codes
  - ✓ Process kits, special grouping of component items creating a kit
  - ✓ Copy an item from one location to another
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